



<i>The Classical Academy</i>	<i>Policies and Procedures</i>
Policy Name:	Naming of Campus Buildings and Facilities
Policy Number:	FF-TCA
Original Date:	6/4/2018
Last Reviewed:	3/13/2023
Category:	Board
Approval:	TCA Board of Directors

NAMING OF CAMPUS BUILDINGS AND FACILITIES

TCA’s Board of Directors recognizes that the naming rights of buildings and/or portions or components of buildings may present opportunities for revenue enhancement and fundraising. Special requests to name buildings or other facilities in honor of people who have made significant financial contributions to the betterment of the school’s academic, activity, or athletic programs will be considered by the Board. Such requests should be made to the President.

The naming of any campus, building, room, or facility must be approved by the Board. The Board authorizes the President to negotiate with donors for facilities naming rights and the recognition of donations prior to bringing the donor-approved naming agreement to the Board for final approval.

The Board reserves the right to decline to accept any donation conditioned on a naming right, if the Board deems the person or company to be in conflict with TCA’s Mission, Vision, or Core Values.

The Board of Directors believes the naming of a facility is a matter of great importance. Naming of a campus, building, or facility could include (1.) the naming of a campus or newly-created school, (2.) the naming of an area of a building, (3.) the renaming of a campus or school, (4.) the naming of a facility or an area of a facility. For the purposes of this policy, campus is defined as one physical location that includes all buildings, schools, and facilities at that location; a building is defined as the structures in which schools are located; a school is defined as an individual educational entity (such as North Elementary, Junior High, or High School – three individual educational entities within one building); and a facility is defined as ancillary structures adjacent to buildings or areas within a building, including but not limited to athletic fields, stadiums, gymnasiums, libraries, and auditoriums.

Schools periodically desire to name an area of their facility after a person who has made a significant educational contribution to their school. In this instance, TCA will resist hasty, ill-conceived, or emotional recommendations and should consider past precedent, future impact on the school, and the school philosophy.

The renaming of any currently named area shall be considered only in extraordinary circumstances deemed by the Board or in the event of an expired facility-naming contract.

Policy Revision History

<i>Date</i>	<i>Revision Details</i>	<i>Revised By</i>
6/4/2018	Policy created.	Board Governance Committee recommendation with approval by TCA Board of Directors
5/13/2019	Annual policy review. Grammar corrections.	Board Governance Committee recommendation with approval by TCA Board of Directors
5/10/2021	Bi-annual policy Review. No changes.	Board Governance Committee recommendation with approval by TCA Board of Directors.
3/13/2023	No changes.	Board Governance Committee recommendation with approval by the TCA Board of Directors

Attachment 1:
FF-TCA-A1: Generic TCA Standard Gift Agreement